## **COPPER RIVER SCHOOL DISTRICT**

## **INSTRUCTIONS:** 1. Receive permission to purchase materials as needed.

REIMBURSEMENT FORM FOR MATERIALS, UPSTREAM LEARNING			2. Turn this form in along with original store receipts.			
PARENT NAME:			3. All receipts must be turned in no later than May 15th.			
ADDRESS:			4. No receipts will be accepted for previous school years.  UPSTREAM LEARNING			
CITY/ STATE/ ZIP:			5. Copies of this form can be made to have on hand.			
PHONE #:		DATE:	6. All non-consumable items shall be returned to the district.			
EMAIL:		DO NOT USE THIS FORM FOR ACTIVITIES. (YOU CAN REQUEST ACTIVITY FORMS)				
QTY	ITEM	THOROUGH DESCRIPTION RELATING TO EDUCATION	COST	RELATED SUBJECT	ls this item consumable?	STUDENT NAME(S)
EXAMP	(BOOK, CD)	IF RECEIPT SHOWS INDIVIDUAL ITEMS, LIST ONLY THE STORE/ COMPANY		MATH, ART	YES/ NO	
I verify that I have purchased and received these materials and I understand that all						
are to be returned to CRSD/ UL when we are finished using them.					PAGE: _	of
PARENT SIGNATURE:						
FOR OFFICE USE ONLY:						
			C/ S OFFICE APPROVAL:			
SUPERINTENDENT'S APPROVAL:			BUSINESS CODE:		100-099-140-000-451	